

MOUNTAIN VALLEY LIBRARY SYSTEM
Administrative Council Meeting
May 15, 2009

CONVENING:

The Mountain Valley Library System (MVLS) Administrative Council met this date at the Loomis Branch of the Placerville Public Library, in Loomis, California with Chair Darla Wegener presiding. The meeting convened at 10:50 a.m.

ROLL CALL:

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
X		Lincoln Public Library	Darla Wegener – Chair
X		Alpine County Library	Laura Einstadter
	X	CSU Sacramento Library	Tabzeera Dosu
X		Colusa County Library	Wendy Burke
X		El Dorado County Library	Jeanne Amos
	X	Folsom Public Library	Katy Curl
X		Mono County Free Library	Bill Michael
X		Nevada County Library	Mary Ann Trygg
X		Placer County Library	Mark Parker
	X	Roseville Public Library	Rachel Delgadillo
	X	Sacramento Co. Public Law Lib.	Coral Henning
	X	Sacramento Public Library	Alison Landers
X		Sutter County Library	Roxanna Parker
	X	UC Davis	Sandra Vella
X		Woodland Public Library	Sandra Briggs
	X	Yolo County Library	Chris Crist
	X	Yuba Community College Library	Elena Heilman
	X	Yuba County Library	Loren MccRory
		OTHER:	
X		MVLS System Headquarters	Annette Milliron
X		MVLS System Headquarters	Patty Hector
X		CA State Library Consultant	Jon Torkelson

1. APPROVAL OF MINUTES – MARCH 27, 2009

A Motion to approve the minutes from the March 27, 2009 meeting was moved by Roxanna Parker and seconded by Jeanne Amos. The Motion passed unanimously.

2. CONSENT CALENDAR

A. FINANCIAL STATEMENT

Ms. Milliron reported that MVLS will be able to place some money in reserves as the system spending was under-budget this year. The Administrative Council discussed system training opportunities and asked if there could be more online training available in the upcoming fiscal year. They requested that the classes be spaced more evenly throughout the year. It was noted that many of the part-time staff can't make a full-day or month-long online class. The Council would like to see a 10-minute workshop "what you need to know" or some kind of small bites of information. Discussion ensued. Ms. Milliron suggested that NBCLS and MVLS work together to provide seed money to have Infopeople develop a series of that type. She also reported that Infopeople is dropping the price of their workshops to \$1,000 this year. Further discussion ensued.

A Motion to approve the Consent Calendar was recommended by the Executive Committee and seconded by

MaryAnn Trygg. The Motion passed unanimously.

3. COORDINATOR'S REPORT

Ms. Milliron presented the documents to the Council that will assist them in explaining the new NLS organization to their local jurisdictions. Discussion ensued.

4. COMMITTEE REPORTS

A. EXECUTIVE COMMITTEE

1. NORTHNET LIBRARY SYSTEM

A. JPA

Ms. Milliron reported that the JPA has been revised because the workers' compensation insurance that is required in the document can be supplied by one of the member systems (NBCLS) instead of NLS. Discussion ensued.

B. BYLAWS

Ms. Milliron reported that the attorney recommends taking out the provision for allowing proxy votes as he was concerned that it could be challenged under the Brown Act. The quorum requirement was also changed to 2/5th (18 people) because it was evident at the first NLS meeting that a simple majority would be difficult to achieve. Discussion ensued.

C. STANDING RULES

Ms. Milliron reported that there will be some changes to the Standing Rules in the near future but that there weren't any at this time.

A Motion by the Executive Committee recommending that the Council approve the JPA, Bylaws and Standing Rules as amended was seconded by Mark Parker. The Motion passed unanimously.

2. MVLS

A. DELIVERY PROGRAM

Ms. Milliron reported that only one library requested a 5-day delivery so the routes will run Tuesday through Friday. In order to decrease a driver's hours, Sprint would like to offer him a three-day weekend. Ms. Milliron reminded everyone that Sprint's drivers are bonded and can be safely given a key to allow delivery when a library is closed. The Council are worried that the delivery volume will be too great for Sprint. Ms. Milliron said that there may be times when buckets are left to be picked up the next delivery day. Several libraries expressed interested in using UPS for delivery; some will use it as a supplement to their two days of delivery. The delivery for El Dorado County and Yuba Community College will change to UPS. Discussion ensued.

B. BUDGET 2009/10

Ms. Milliron noted that the 2009/10 budget is simple since most items were moved to the NLS budget. She reported that PERS may require a small amount of money because MVLS is almost, but not quite, fully-funded. Discussion ensued.

C. ACCEPTING NEW MEMBERS INTO MVLS

Ms. Milliron reported that 49-99 Library System may be dissolving and the individual libraries are looking at joining other systems. Several of the libraries are contiguous to libraries in MVLS. Ms. Hector and Ms. Milliron will be meeting with the 49-99 Board next week in San Andreas to see what expectations they have and whether MVLS could take them in. The Executive Committee recommended that the System work with the libraries in 49-99 that are interested in joining the System. It's too late for NLS to get State money for them if they joined this year so they would have to pay the member share and be revenue neutral on all programs and services such as delivery and reference. Discussion ensued.

D. REVISED BYLAWS

Ms. Milliron reported that the MVLS bylaws were revised to reflect participation in new mega-system, but still have some additional issues that need to be addressed. The Executive Committee recommended going through the bylaws and pulling out items that need to be easier to change and putting them in Standing Rules. The Council determined that a subcommittee should work on this project. Discussion ensued. Mark Parker noticed that "contract with" is missing.

The Executive Committee recommended that the Council move forward with 2A-D as revised and Mark Parker seconded. The Motion passed unanimously.

E. REFERENCE COMMITTEE

Mr. Cochrane has been negotiating a deal on the Chilton's Auto Database for the MVLS libraries. The database will be purchased with 2008/09 budget money.

F. CHILDREN'S SERVICES

Ms. Milliron reported that November 5th is the tentative date for the 2010 Summer Reading Program training. More information will be sent out once the date is confirmed.

G. ILL COMMITTEE

ILL Committee chair, Jeanne Amos, recommends that the committee be dissolved. It was felt that training is the most important aspect of this committee because there is no decision-making capacity in this group. Trainings could still be held without having this committee. The Council supported the chair's recommendation. The new Bylaws will reflect this change.

5. COUNCIL MEMBER ITEMS

Jeanne Amos reported that her library is waiting to hear what the State does after May 19th to see if further cuts need to be made.

Wendy Burke reported that Colusa County Library will have a balanced budget at the end of the year and she is anticipating a 10% cut to next year's budget.

Roxanna Parker reported that the library's budget person at the County left for another job so the budget process for her library is behind.

Laura Einstadter reported that Alpine County Library's budget will stay the same this next year. The library is getting Novelist Plus database.

MaryAnn Trygg reported that Nevada County's 1/8 cent sales tax is bringing in much less revenue than anticipated. The library is looking at temporarily closing their History Branch and the joint use library in South County. There is major disapproval from the public and they are complaining to the Supervisors about the closures. She reported that the library's Tumble Books database was renewed for \$100. Nevada County Library filmed a 90-second PSA with library staff as the actors and it will be posted on the library webpage.

Sandy Briggs reported that she is learning to live with ambiguity and she's hoping that Woodland Public Library won't turn out to be the most severely cut library in California. The County is proposing to cut library hours to 17 hours per week and the community has expressed outrage at the suggestion.

Bill Michael reported that Mono County Free Library's hours and budget will remain the same as last year. He noted that the library's circulation is up 100%

Darla Wegener reported that Lincoln Public Library's circulation is up 154% even with their reduction in hours. The library's budget process has just started and appears to be much more complicated than usual. Ms. Wegener noted that she is using Iowa's library standards for staffing to help justify her budget requests.

Ms. Milliron reported that as she was looking for the membership resolutions, she noticed how many times over the past year that the MVLS libraries' budgets have been decimated.

6. NEXT MEETING DATE

Ms. Wegener requested that Ms. Milliron send out a doodle survey for a meeting date in mid-to-late September.

7. ADJOURN

There being no further business, the meeting was adjourned at 12:50 p.m.

Annette Milliron DeBacker
Clerk of the Board
May 15, 2009