

**MOUNTAIN VALLEY LIBRARY SYSTEM**  
**Steering Committee Meeting**  
**January 25, 2007**

**CONVENING:**

The Steering Committee of the Mountain Valley Library System (MVLS) met this date at the Woodland Public Library, in Woodland, California with Chair Paul Miller presiding. The meeting convened at 10:20 a.m.

**ROLL CALL:**

<b>PRESENT</b>	<b>ABSENT</b>	<b>MEMBER LIBRARY</b>	<b>REPRESENTATIVE</b>
<b>X</b>		Woodland Public Library	Paul Miller - Chair
<b>X</b>		CSU Sacramento Library	Fred Batt
<b>X</b>		Lincoln Public Library	Darla Wegener
<b>X</b>		Placer County Library	Mark Parker
<b>X</b>		Sacramento Co. Public Law Lib.	Coral Henning
<b>X</b>		Sutter County Library	Roxanna Parker
<b>X</b>		Yuba County Library	Loren MccRory
<b>X</b>		MVLS System Headquarters	Annette Milliron
<b>X</b>		MVLS System Headquarters	Patty Hector

**1. APPROVAL OF MINUTES – NOVEMBER 15, 2006**

Roxanna Parker requested that several corrections be made to the November 15, 2006 minutes. Under ROLL CALL, Fred Batt and Roxanna Parker should be listed as “present” and Mark Parker and Dave Freiler should be listed as “absent. The November 15, 2006 Steering Committee minutes were approved as corrected by consensus.

**2. SYSTEM ADMINISTRATION**

**Training Programs – Infopeople Update**

Ms. Milliron reported that the four workshops chosen all have out-of-state presenters so it is taking a little longer to set them up. The workshops will be scheduled in late March, April, May and June.

**Children’s Committee Program**

The Pat Wagoner workshop will be held on April 26<sup>th</sup>. The Mother Goose on the Loose Children’s workshop will be held on March 21<sup>st</sup>. Roxanna Parker asked that the budget be increased to \$3,245.00. A Motion that the Council spend up to \$3,300.00 on the Mother Goose on the Loose Workshop was made by Loren MccRory and seconded by Mark Parker. The Motion passed unanimously.

**Database Trial Update**

Ms. Milliron reported that the Reference Committee has not decided about the database trials. Their next meeting is in February. The Committee did not receive a big response to their database survey. Ms. Milliron will discuss this matter with the Reference Committee.

**Insurance Quote**

Ms. Milliron has been working on the necessary paperwork that is required just to receive the insurance quote, which has been very time consuming. She should have the quote by the time the Council meets in February.

**Dan Theobald Author Visits Money**

Ms. Milliron has been backtracking the grant expenditures for the four LSTA grants for author visits. MVLS was the fiscal agent on the grants, but the records are not complete, and it appears that all of the money was not completely spent. Dan Theobald would like to use any left-over money on another grant project. Robert Dassler was the consultant on the project. The Committee asked Ms. Milliron to look into the matter further and speak with Tom Anderson. It was felt that it is probably local money that was not spent as the LSTA grants were closed out. Ms. Milliron will report her findings to the full Council in February.

### **Web Page Design Proposal**

The web page design proposal was discussed. The proposal would unite MVLS, NSCLS and NBCLS on one server with web pages that look similar. Cary Gordon would use the look and feel of NSCLS' web page for all three system's web pages. The updating for the web pages would be done by the system office. Cary Gordon has worked for the State Library and several other libraries on various projects and has done a very good job. North State is happy with their web page which is only a year old. North State spent \$25,000 on the redesign of their website last year, so the cost of the Cary Gordon web page design would need to be split between MVLS and North Bay. Cary Gordon can also integrate CalCat into the web pages. A Motion for MVLS to contract with Cherry Hill to provide a web site for MVLS and appropriate \$7,500 towards the work was made by Mark Parker and seconded by Loren MccRory. The Motion passed unanimously.

## **3. CALIFORNIA LIBRARY CATALOG PROJECT**

### **A. CONTRACT UPDATE**

Ms. Milliron is still waiting for the contract from OCLC. The training will be scheduled in early April. Ms. MccRory reported that her batch load is being completed now, but it is past the 90 days OCLC had originally promised. Ms. Parker reported that her batch load has been completed.

## **4. FY 2007/08 BUDGET**

### **A. MEMBER SHARE DISCUSSION**

Most of the member share money went into the OCLC catalog account but it has not been completely spent this year. Member share is based on population although there has been a suggestion that the share be based on delivery. Some libraries feel that they are subsidizing the delivery for the Sacramento libraries. One option is a larger portion of the member share could go to delivery in 2007-2008 and Colusa could get a second delivery. Ms. Milliron does not feel that the fee would need to increase for 2007-2008. A Motion that the member share fee remain the same, adjusted with the new population figures, and that extra service fees be folded into base fee was made by Fred Batt and seconded by Loren MccRory. The Motion passed unanimously.

A Motion to amend the agenda to include a report on CalPERS was made by Loren MccRory and seconded by Mark Parker. The Motion passed unanimously.

## **5. CALPERS UPDATE**

Ms. Milliron reported that the new actuary calculation is \$116,197.00 and is due in February of 2008.

## **6. OTHER UPDATES, ANNOUNCEMENTS, AGENDA BUILDING FOR COUNCIL MEETING AT EL DORADO PUBLIC IN FEBRUARY**

Roxanna Parker reported that MVLS Headquarters has been very helpful to the Children's Services Committee in setting up their workshop. The Committee expressed their appreciation to Ms. Milliron and her staff and complimented her on how well things are going.

Ms. Milliron reported that she is planning an ASCLA program about serving the millennium population group at ALA in June with Bill Rothwell as the presenter. Discussion ensued.

### **ADJOURNMENT:**

There being no further business, the meeting was adjourned at 12:12 pm.